



General Volunteer Enrollment Form

Last Name: _____ First Name: _____ MI: _____

Address: _____ City, State, Zip: _____

Phone: _____ Cell: _____ E-mail: _____

Background Information & Informed Consent

As a condition of volunteer service with Boys & Girls Clubs of Chicago, a successful criminal background investigation is required. Your signature allows BGCC to submit necessary information to the appropriate law enforcement authorities in order to disclose the existence of a conviction for criminal offenses. BGCC reserves the right to decline any candidate's application to volunteer. Volunteer applicants with convictions for the aforementioned criminal offenses will not be considered for service.

Social Security Number
(Only used for background check purposes)

_____/_____/_____
Date of Birth

Please list all previous cities and states where you have resided if you lived outside of Illinois:

- Have you ever been convicted of a criminal offense including, but not limited to, criminal neglect, abuse or assault? YES NO
- Do you agree to disclose any future criminal convictions or violations? YES NO
- Are you willing to undergo a conviction information background check by the Illinois State Police and/or the state where you previously resided? YES NO

Signature

Date

Office Use Only

BC Date: _____ Complete: _____ TRNG Date: _____ Complete: _____ Location/Day/Time: _____

Comments: _____

VOLUNTEER ENROLLMENT FORM

Qualifications

Employment (Please enclose a resume if available):

Employer Name: (Current or most recent) _____

Title: _____

Work Phone Number: _____

Duties : _____

May we contact you at work? YES NO

Education:

School: _____ Degree: _____

Date: _____

School: _____ Degree: _____

Date: _____

Skills & Interests

What specific interests, skills or areas of expertise would you like to bring to BGCC?

Please identify the group (age group, gender), geographic area, club or program that you are interested in working. If no preference, please comment as such.

List any foreign languages written or spoken.

Please describe briefly your interest and motivation in becoming a BGCC volunteer.

Describe any past volunteering experience.

How did you hear about the Boys & Girls Clubs of Chicago?

VOLUNTEER ENROLLMENT FORM

Availability

Please mark all days and times you are available to volunteer.

(Note that most clubs are open from 2:30pm-9pm Mon-Fri from Sept – June and 9-5 during the summer.)

	Monday	Tuesday	Wednesday	Thursday	Friday
Time Available					
Mode of Transportation:	Personal Vehicle		Public Transportation		
Preferred Club:					

Reference Request

I, _____, authorize BGCC to contact my reference(s) listed below. I understand that the information obtained will be used to further determine my eligibility to participate in the Volunteer Programs. Furthermore, I understand that the information obtained will not be used to discriminate against me in any way.

Please list three references below.

1. Professional

Contact's name: _____

Organization: _____

Position: _____

Phone and e-mail: _____

2. Volunteer-related or personal (non-family)

Contact's name: _____

Organization: _____

Position: _____

Phone and e-mail: _____

3. Volunteer-related or personal (non-family)

Contact's name: _____

Organization: _____

Position: _____

Phone and e-mail: _____

Please complete the following (*optional*):

Gender: Male/Female

Ethnic Background: White/ African American/ Hispanic-Latino/ Asian or Pacific Islander/ American Indian or Alaskan

Equal Opportunity

Boys & Girls Clubs of Chicago is an Equal Opportunity Employer. The established policy of BGCC is to affirm and dedicate itself to the primary principle of nondiscrimination in all phases of its activities. BGCC pledges itself to the following policy to all applicants of volunteer opportunities: BGCC will not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, age, veteran status, marital status, disability unrelated to ability to perform the task, or any other reason prohibited by the federal, state or local law. In addition, BGCC will not tolerate sexual, racial or any other harassment prohibited by law.

EMERGENCY CONTACT INFORMATION

Name: _____

Phone: _____

Relationship: _____

Please send completed document to:

Boys & Girls Clubs of Chicago

550 W. Van Buren Suite 350

Chicago, IL 60607

volunteer@bgcc.org

(p) 312-235-8008 (f) 312-427-4110